

APPLICATION FORM

Position applied for:..... Full time or Part time

Where did you hear of this vacancy:.....

PERSONAL DETAILS

Mr/Mrs/Miss Date of birth

Surname Other names

Address

Tel Email

National Insurance Number Nationality

Do you require a work permit to work in the UK? YES NO

Have you ever been convicted of a criminal offence? YES NO
 (Declaration subject to the Rehabilitation of Offenders Act 1974)

If you have a disability, please tell us about any adjustments we may need to make to assist you at an interview:

Have you any forthcoming commitments which require time off? Please give details:

Do you have any illnesses or allergies which we need to be aware of incase of an emergency?

EDUCATION & TRAINING

Secondary School, College or University	Dates		Qualifications gained with grades
	From	To	

EMPLOYMENT HISTORY

Please give details of all positions held since completing your full time education, starting with your most recent position. If you have no employment record, include details of other work e.g. voluntary. Continue on separate sheet of paper if required.

From	To	Employer	Position held and Key responsibilities	Reason for leaving

REFERENCES

Both references should be work related and include your present employment (or your most recent employer) or course tutor if currently a student.

Name	Name
Position	Position
Address	Address
Telephone Number	Telephone Number
Email Address	Email Address
Do we have permission to contact this referee before the interview? YES <input type="checkbox"/> NO <input type="checkbox"/>	Do we have permission to contact this referee before the interview? YES <input type="checkbox"/> NO <input type="checkbox"/>

I confirm that the information I have given in this application is correct. I understand that failure to disclose any relevant information or the provision of false information will nullify any subsequent contract of employment.

Signature:..... Date:.....

Please forward completed form to:

**General Manager
The Waterside Hotel
19 Ness Bank
Inverness IV2 4SF**

(All information given will be treated with complete confidence)