

The
Waterside Hotel
INVERNES

CONFERENCE AND EVENTS 2008/09

Welcome to **The Waterside Hotel**

Centrally located in Inverness City, a 10 minute drive from all three A9 intersections & just 5-10 minutes walk to the city centre and rail/bus stations. As off-street parking is limited car-sharing is highly recommended.

The Waterside Hotel is one of the best located venues in Inverness, offering flexible meeting and dining rooms accommodating from 2 to 150 guests. So whatever type of event you are planning we can create the perfect environment.

Our conference & event suite, having been recently extensive refurbishment, boasts the most up-to-date fibre optic lighting and interactive sound system in Inverness along with plenty of halogen downlighters controlled by dimmers for brightness or effect. There is an opportunity to project any film or digital images of your choice, be it special moments played during evening events or corporate promotional footage. There is also a built-in disco with resident DJ for events requiring music.

FRESH IS BEST – food for the brain !!

We recognise that healthy eating should be encouraged as an essential part of modern living. We have introduced tasty & nutritional options into our buffet menus & snack choices, giving you the customer the opportunity to make informed & healthy choices when deciding on your catering requirements. By cutting down on saturated & sugars, using less salt, incorporating wholegrains wherever possible we can providing a great selection of foods which include fresh ingredients. We also offer a selection of vegetarian dishes &, by prior notice can easily cater for those with special dietary requirements.

The healthy options are indicated with a ♥ For clients not requiring a healthy option, regular meals & snacks can always be available. Clients should advise us at the time of booking if regular or healthy option sandwich fillings are required.

The Waterside Event Suite & other private rooms offer flexibility enabling each location to facilitate any size or type of event, ranging from corporate seminars & banqueting functions to informal meetings & private dining. We can provide additional breakout areas giving you flexibility to meet your requirements. Our conference facilities are complimented by the high standard of food, quality service and a welcoming friendly environment.

Our management team would be delighted to assist in the planning of any event, please contact us to discuss your requirements.

Kind regards,

Jacqueline Armstrong
General Manager

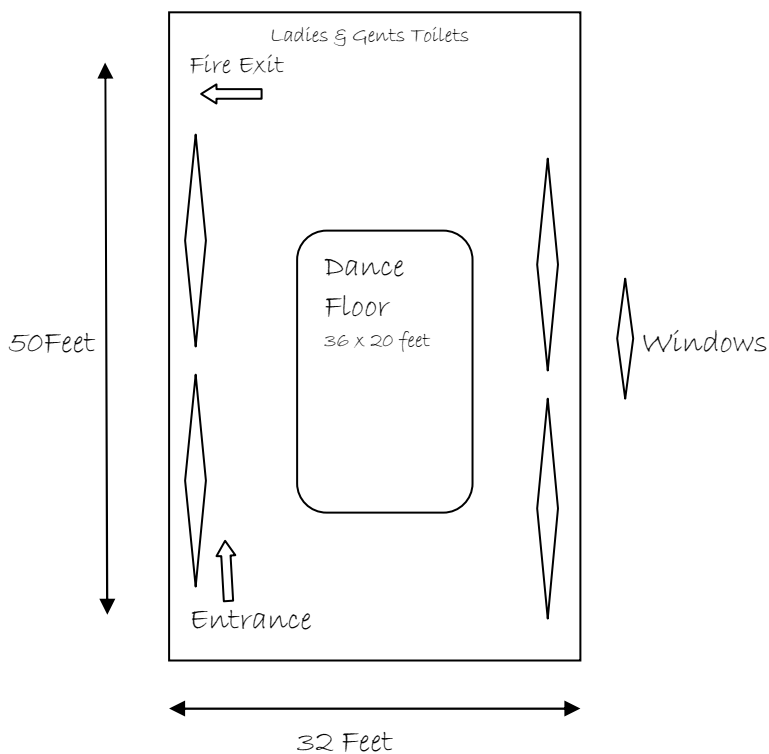
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Room Set-up Options

Room Set up Options	Theatre	Boardroom	Cabaret	Banquet	Classroom
Ness View	40	20	20	25	40
Ness Suite	180	40	130	180	80

Both our meeting rooms offer natural light and The Ness Suite is also equipped with air conditioning.

Measurements for Function Suite



Equipment Available

- Flipcharts
- Stationary
- PC/Data projection
- TV/DVD
- Sound system & Microphone
- Internet WI-FI access

Additional charges may apply for use of the above equipment

Ceiling Height 10 Feet (8 Feet under beams) Restrictions under fans and chandeliers 9 Feet

Individual Room Hire Rates

These are subject to individual requirements, dependant upon numbers attending, day of the week etc. Please do not hesitate to contact us for a quotation.

	Full Day	Half Day
Ness Suite	£120.00 - £300.00	£60.00 - £100.00
Ness View	£60.00 - £120.00	£40.00 - £80.00
Both areas	£150.00 - £400.00	£100.00 - £150.00

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Buffet & Beverage Options for Conferences, Meetings & Events

All Inclusive Delegate Rates

<p>8 hour delegate rate £35.00 per person</p> <p>♥ Freshly brewed Coffee & Tea with Homemade Apple & Bran Muffins <u>or</u> Wholewheat Banana Nut Bread (please advise choice)</p> <p>♥ Mid morning Fruit Smoothie with Fresh Fruit Salad, Natural Yoghurt & Granola</p> <p>♥ Buffet lunch (buffet C) with Iced Water Coffee & Tea</p> <p>♥ Afternoon coffee & tea with Homemade Apricot & Sultana Flapjack with Jumbo Oats</p> <p>Flip chart Room hire Water, cordials available all day</p>	<p>24 hour delegate rate from £128.00 per person</p> <p>All of items stated to the left plus, Excellent Accommodation Full Highland or Healthy breakfast 3 Course Dinner with Coffee</p> <p>If you event includes Sunday Night Accommodation we can offer "Special" rates</p>
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At The Waterside Hotel, we offer a wide buffet selection to ensure satisfaction of your delegates and encourage alertness after lunch. Any of the set buffet options can amended to suit your requirements.

FINGER BUFFETS

<p style="text-align: center;"><u>Buffet A @ £7.95</u></p> <p style="text-align: center;">Selection of Granary Bread Sandwiches Traditional Sausage Rolls Freshly Ground Coffee & Tea</p> <p style="text-align: center;">(all tea options will include fruit & herbal infusions)</p>	<p style="text-align: center;"><u>Buffet B @ £8.45</u></p> <p style="text-align: center;">♥ Freshly made Soup Selection of Granary Bread Sandwiches ♥ Wholemeal Cheese & Sweet Potato Pastries Freshly Ground Coffee & Tea</p>
<p style="text-align: center;"><u>Buffet C @ £8.95</u> ♥ (all good !)</p> <p style="text-align: center;">Wholegrain & Pumpkin Seed Baps with Various Fillings Wholemeal Cheese & Sweet Potato Pastries Hummus with Crudities Thai Red Chilli Chicken Skewers</p> <p style="text-align: center;">Freshly Ground Coffee & Tea</p>	<p style="text-align: center;"><u>Buffet D @ 10.95</u> ♥ (all good !)</p> <p style="text-align: center;">Wholegrain & Pumpkin Seed Baps with Various Fillings Lean Pork Mince & Fresh Apple Pastry Rolls Turkey, Brie & Walnut Tortilla Wraps Hummas & Guacamole with Crudities Lime & Coriander Chicken Kebabs Freshly Ground Coffee & Tea</p>

Savoury Options (prices per person)

- Mini Cornish Pastries or Traditional Sausage Rolls £2.75
- ♥ Wholegrain & Pumpkin Seed Baps with various Fillings £2.95
 - ♥ Lean Pork Mince & Fresh Apple Pastry Rolls £2.95
 - ♥ Smoked Salmon & Cream Cheese Bagels £2.75
 - ♥ Freshly made Soup £2.90
- Selection of Sandwiches & Tortilla Wraps £3.45
- ♥ Wholegrain & Pumpkin Seed Baps with various Fillings £3.75
 - ♥ Thai Red Chilli Chicken Skewers £3.95
 - ♥ Lime & Coriander Chicken Kebabs £3.95
- Fresh Morning Rolls with Bacon or Local Sausage £3.75
- Cheddar & Red Onion Quiche £2.95
- ♥ Selection of Crudities with Hummus/Guacamole £2.75

Sweet Options (prices per person)

- Fresh Strawberries with Fresh Cream £2.00
- ♥ Exotic Fresh Fruit Platter £2.95
 - ♥ Homemade Healthy Muffins £2.45 each (choice of: Carrot, Apple & Bran)
 - ♥ Wholewheat Banana Nut Bread £2.75
- Homemade Fruit Scones & Raspberry Jam £1.45
- Selection of Traybakes (choc krispy slice, shortbread, coconut & pineapple slice) £1.95
- Scottish Sugared Shortbread 0.65
- ♥ Fresh Fruit Salad with Natural Yoghurt & Granola £2.75
 - ♥ Fruit Sorbet with Crème Fraîche £2.45
 - ♥ Homemade Apricot & Sultana Flapjack with Jumbo Oats £2.75

Beverages

- Freshly Ground Coffee & Tea £1.60
- ♥ Jugs of Fresh Fruit Juices £5.00
 - ♥ Fresh Fruit Smoothies £2.80
 - ♥ Litre Bottles of Mineral Water £3.75

The above options can either be catered for individually (ie: bagels for mid morning breaks) or grouped together & served as a buffet.

HOT & SERVED BUFFETS

We can offer a wide selection of hot buffet options, below is just a limited selection available.
Please contact us for further menus

Hot Finger Buffet Items	Served Buffet Items
Soup of the Day plus any 4 items for £11.25 (£3.75 for additional choices)	Soup plus a choice of any 3 dishes (one of which must include cold salmon or cold meat platter) £14.95 per person
Freshly made Soup 00000	Freshly Made Soup 00000
King Prawns coated in Crisp Filo Pastry Mini Haddock & Spring Onion Fishcakes Bubbly Tempura King Prawns Mini Yorkshire Puddings with Sausage ½ Baked Potatoes with various fillings Mini Roast Potatoes filled with Chive Cream Cheese Goujons of Chicken with a Garlic & Lemon Crumb Chunks of Cumberland Sausages with Dips	Homemade Lasagne (meat or vegetarian) Creamy Fish Pie Stovies with Beetroot & Oatcakes Beef Steak or Chicken & Mushroom Pie Whole Dressed Salmon (additional £4.00pp) Chicken Curry or Vegetable Curry with Rice Homemade Meatballs with Pasta Smoked Salmon Platter (additional £4.00pp) Cold Meat Platter Moray Pork Casserole with Bramley Apple
	<u>Choose one of the following options to accompany:</u> *Selection of fresh salads, coleslaw & potato salad *Bowl of mixed green salad & beetroot coleslaw *Provencale Vegetable & Tomato Pasta Salad *Roasted Potatoes & Fresh Vegetables

